

ALEX EKWUEME FEDERAL UNIVERSITY NDUFU – ALIKE

P.M.B. 1010, ABAKALIKI, EBONYI STATE

(OFFICE OF THE REGISTRAR/SECRETARY TO COUNCIL)

PRE-QUALIFICATION FOR YEAR 2017 TERTIARY TRUST FUND ZONAL INTERVENTION AND INTERNALLY GENERATED REVENUE PROJECTS ALEX EKWUEME FEDERAL UNIVERSITY NDUFU – ALIKE

(1.0) INTRODUCTION

Alex Ekwueme Federal University Ndufu-Alike (AE-FUNAI), Ebonyi State, wishes to undertake the procurement of various Goods and Works under the Year 2017 Zonal Tertiary Education Trust Fund Annual Intervention Projects and also with the University Internally Generated Revenue.

(2.0) SCOPE OF PROJECTS

In compliance with the Public Procurement Act 2007, Alex Ekwueme Federal University Ndufu-Alike (AE-FUNAI) invites interested, experienced and competent contractors/ and suppliers to submit pre-qualification documents for the following projects:

LOT NO	PROJECT DESCRIPTION
LOT 1	Construction of 2Nr New Lavatory Facilities
LOT 2	Upgrade and Standardization of Existing Lavatory Facilities
LOT 3	Perimeter Block Wall Fencing of The University Land At Abakaliki.
LOT 4	Procurement of 10Nr Pool Cars.
LOT 5	Procurement of 1Nr-33 Sealers Bus.

(3.0) ELIGIBILITY REQUIREMENT

- (a) Evidence of Certificate of Incorporation with Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;
- (b) Evidence of Company income's Tax Clearance Certificate for the last three (3) years valid till 31st December, 2018;
- (c) Evidence of Current Pension Compliance Certificate valid till 31st December, 2018;

- (d) Evidence of Current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2018;
- (e) Evidence of Current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31stDecember, 2018;
- (f) Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 1st January, 2019 or valid Certificate issued by BPP
- (g) Sworn affidavit disclosing whether or not any officer of the relevant committees of Alex Ekwueme Federal University Ndufu Alike (AE-FUNAI) or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars:
- (h) Company's Audited Account for the last three (3) years (2015, 2016, and 2017) duly stamped.
- (i) Evidence of Financial Capability to execute the project including Reference letter from a reputable commercial bank including willingness to provide credit facility for the execution of the project when needed;
- (j) Company profile with the Curriculum Vitae of key Staff to be deployed for the project, including copies of their Academic/Professional qualifications (in case of construction: COREN, QSRBN, ARCON, CORBON etc.).
- (k) Verifiable documentary evidence of having successfully carried out at least three (3) similar jobs in the last five (5) years including Letters of Awards from recognized Government or other reputable Agencies, Valuation Certificate, Job Completion Certificates and Photograph of the projects.
- (l) List of Plants/Equipment with proof of ownership/Lease (where applicable);
- (m) All documents for submission must be transmitted with a Covering/ Forwarding letter under the Company/Firm's Letter Headed Paper bearing amongst others, the registration Number(RC) as issued by the Corporate Affairs Commission (CAC), Contact Address. Telephone Number (preferably GSM No), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm;

The documents should follow the order listed a-l above with the cover letter (m) at the top and separated using coloured labelled separators. Each parcel should have a table of content indicating the pages on which these items are to be found.

(4.0) COLLECTION OF DOCUMENTS

Interested companies and service providers are to collect the Standard Bidding Document (SBD) from the office of the Director, Physical Planning Works and Services, Alex Ekwueme Federal University, Ndufu Alike, Ebonyi State on presentation of N10,000.00 bank draft per Lot, a non-refundable fee in favour of Alex Ekwueme Federal University, Ndufu Alike.

(4.0) SUBMISSION OF DOCUMENTS

Prospective bidders are to submit pre-qualification documents for each of the Lot desired; two (2) hard copies each of the technical and financial bids packaged in sealed envelopes and clearly marked as "Technical Bid" or Financial Bid". Thereafter put the two sealed envelopes together in a bigger envelope and addressed to The Registrar, Alex Ekwueme Federal University Ndufu Alike (AE-FUNAI), and clearly marked with (the name of the project and Lot number). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the Registrar's office, 2nd Floor, Administrative Building (G.O Chukwu Block) Alex Ekwueme Federal University Ndufu Alike (AE-FUNAI), **not later than 12noon, Tuesday, 27 November, 2018.**

(5.0) OPENING OF PRE-QUALIFICATION DOCUMENTS

The technical bids will be opened immediately after the deadline for submission by **12:00 noon on Tuesday, 27 November, 2018** in the Multi-Purpose Hall, NEEDS Assessment Building. Alex Ekwueme Federal University Ndufu Alike in the presence of bidders or their representatives while the financial bids will be kept unopened. Please, ensure that you sign the Bid Submission Register in the office of the Registrar, 2nd Floor, Administrative Building (G.O Chukwu Block) Alex Ekwueme Federal University Ndufu Alike (AE-FUNAI) as Alex Ekwueme Federal University Ndufu Alike (AE-FUNAI) will not be held liable for misplaced or wrongly submitted bids. Relevant Professional Bodies, Civil Societies Organizations (CSO) and the general public are also invited to witness the bid opening exercise.

GENERAL INFORMATION:

- (i) Bid must be in English Language and signed by an official authorized by the bidder;
- (ii) Bids submitted after the deadline for submission would be returned un-opened.
- (iii) All costs will be borne by the bidders;
- (iv) All pre-qualified bidders will be contacted at a later date for financial bid opening, while bids of un-successful bidders will be returned un-opened

(v) Alex Ekweme Federal University Ndufu-Alike (AE-FUNAI) is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

SIGNED:

ODISA C.OKEKE (MRS)

REGISTRAR/SECRETARY TO COUNCIL